



**COUNTY OF LOS ANGELES + DEPARTMENT OF PUBLIC HEALTH  
ENVIRONMENTAL HEALTH  
DISTRICT SURVEILLANCE AND ENFORCEMENT  
WEST VALLEY DISTRICT OFFICE**

Revised 09/21/09



6851 Lennox Ave. #310  
Van Nuys, CA 91405  
OFFICE (818) 902-4470  
FAX (818) 902-4411

\*\* Recommended form of payment: cashier's checks or money order only\*\*

**Plan and Application for Temporary Event Food or Beverage Stands**

Name of Event _____	Date(s) _____
Name of Stand _____	PHP/L # _____
Event Address _____	Telephone _____
Name of Owner _____	
<input type="checkbox"/> Charitable / Tax Supported <input type="checkbox"/> For Profit <input type="checkbox"/> Proof of Tax Exempt Status Included (501c3)	
Mailing Address _____	

**FOODS**

At no time will any food product be stored, prepared, washed or otherwise handled at home or other facility unless approved by Los Angeles County, Department of Public Health, Environmental Health Program.

List all foods to be served. Use a checkmark (✓) to indicate which foods will be commercially pre-packaged, prepared at the booth, or prepared in a location other than the booth. Also, if applicable, list the name, address and the Public Health Permit / License number of the establishment preparing those foods.

TYPE OF FOOD	COMMERCIALY PRE-PACKAGED	PREPARED AT BOOTH	PREPARED AT OTHER LOCATION	NAME & ADDRESS WHERE FOOD IS PREPARED	PUBLIC HEALTH PERMIT

If perishable / potentially hazardous foods are included in the above list is refrigerated / warmer provided?  Yes     No

If so, what type?

Refrigeration Unit  
Hot Holding Unit

Cooler (Ice / Dry Ice)  
Dishes with stérnos

Other (Specify) \_\_\_\_\_  
Other (Specify) \_\_\_\_\_

### UTENSILS AND EQUIPMENT

(If only prepackaged food is sold, skip Part A and B)

Part A

Multi-use eating and drinking utensils (e.g. plates, glasses, silverware)?  Yes  No  
 Multi-use kitchen utensils (e.g. scoops, spatulas, etc.)?  Yes  No

Utensil washing sink with hot and cold running water under pressure provided by:

Promoter / Sponsor  Food Stand Operator

Utensil washing sink:

Health Department approval  Yes  No  
 Method of liquid waste removal  Waste Tank  Connected to public sewage

### HAND WASHING SINK

(If only prepackaged food is sold, skip Part A and B)

Part B

Hand washing sink:

Portable  Gravity (2 ½ gallon bottle with spigot)  Paper towels and liquid soap

### EQUIPMENT

Part C

List all equipment to be used at the event:


Food to be protected from customer contamination by:

Sneeze Guards  Only pre-packaged or Bottled Food or Drink  
 Hinged Chafing Dishes  Other (Specify): \_\_\_\_\_  
 Prepared and handled out of the line of the customer serving area

### FOOD STAND CONSTRUCTION AND EQUIPMENT

Materials to be used for floors, walls, and ceiling

Properly identify stand with name of business (3 inch letters), address and telephone number (1 inch letters).

**\*\*Note: Food stands with open food ( incl. sampling ) must be protected from dust contamination on 3 sides and top.**

Floor:  Concrete  Asphalt  Other (Specify): \_\_\_\_\_  
 Wall:  Screen  Plastic / Tarp  Other (Specify): \_\_\_\_\_  
 Ceiling:  Canopy  Plastic / Tarp  Other (Specify): \_\_\_\_\_

APPLICATION COMPLETED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_ TELEPHONE (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

THIS VENDOR IS APPROVED TO PARTICIPATE AT THIS T.F.E. \_\_\_\_\_

EVENT MANAGER / SPONSOR \_\_\_\_\_ DATE: \_\_\_\_\_

